

INTERNATIONAL COOPERATING MINISTRIES

How to Give a Gift of Stock to ICM

1. **To advise ICM of the gift....**

PLEASE CONTACT Jan Stringer, ICM's COO with the designation for the stock gift (e.g., International broadcasting, Church Building in a specific country), the number of shares, the identity of the stock, your address and social security number. We prefer that this be done in writing, but you or your broker can call Jan directly if you wish at (757) 827-6704. ICM's fax number is (757) 838-6486 and Jan's e-mail address is jstringer@icm.org.

2. **If your shares are held in an account...**

Ask your broker to make an electronic transfer of the shares to Wells Fargo. The DTC number is 141--it is needed if the stock is currently in an account with a company other than Wells Fargo. Our account is in the name of The Rosser Foundation, account number 6839-0751 and our broker is Dick Bagley. He can be contacted at (757) 727-8160. Once the stock is transferred into our account, we will receive notification of the transfer, and a receipt will be sent to you. The effective date of the gift for this method is the date the shares are placed into our account. We also have accounts at other major brokerage firms; accordingly, if your stock is held in an account where we have a relationship, it can be easily transferred to ICM using our account number. Please call ICM to obtain this information; if Jan Stringer is not available, Jan Sateren will be glad to assist you.

3. **If you hold the certificate for your shares...**

Please sign the stock over to the Rosser Foundation, either by endorsing the back of the certificate or by using a stock power, and mail it to Jan Stringer's attention at the ICM, 1901 N. Armistead, Hampton VA 23666. Due to the nature of the document being mailed, we recommend that you send it via certified/registered/express mail. When the certificate is received, it will be liquidated immediately and a receipt will be sent to you. The effective date of the gift for this method is the date of the postmark.

4. **If you are transferring shares of a mutual fund..**

Please contact Jan Stringer to discuss how to initiate the transfer. Because each mutual fund company has its own unique procedures, we will need to contact your mutual fund company or your broker to coordinate the most efficient way to make the transfer.

If you have any questions about how to give a gift of stock to ICM, please call and ask for Jan Stringer (757) 827 – 6704.